

GUIDLINE FOR REGISTRATION

Supplier View

RHI Magnesita - SAP Ariba



SUPPLIER INVITATION

Via e-mail



- Receipt of an e-mail with the invite to register as a supplier for RHI Magnesita
- Click on „Click here“ to create an account

Register as a supplier with RHI Magnesita - TEST

Hello!

Kim-Sarah Roling has invited you to register to become a supplier with RHI Magnesita - TEST. Start by creating an account with Ariba Network. It's free.

RHI Magnesita - TEST uses Ariba Network to manage its sourcing and procurement activities and to collaborate with suppliers. If KR 2406 1 already has an account with Ariba Network, sign in with your username and password.

[Click Here](#) to create account now

ARIBA NETWORK



- The following page opens up and introduces you to the Ariba Network
 - Sign up to create an Ariba Network account
 - Log in if you already have an Ariba Network Account

Welcome, Kim KR 2406 1

Have a question? [Click here to see a Quick Start guide.](#)

Sign up as a supplier with **RHI Magnesita GmbH - TEST** on SAP Ariba.

RHI Magnesita GmbH - TEST uses SAP Ariba to manage procurement activities.

Create an SAP Ariba supplier account and manage your response to procurement activities required by RHI Magnesita GmbH - TEST. [Sign up](#)

Already have an account? [Log in](#)

About Ariba Network

The Ariba Network is your entryway to all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are using. Once you have completed the registration, you will be able to:

- Respond more efficiently to your customer requests
- Work more quickly with your customers in all stages of workflow approval
- Strengthen your relationships with customers using an Ariba Network solution
- Review pending sourcing events for multiple buyers with one login
- Apply your Company Profile across Ariba Network, Ariba Discovery and Ariba Sourcing activities

Moving to the Ariba Network allows you to log into a single location to manage:

- All your Ariba customer relationships
- All your event actions, tasks and transactions
- Your profile information
- All your registration activities
- Your contact and user administrative tasks

ARIBA NETWORK

Sign up



- Fill out all required data fields (marked with *)
 - Company information
 - User account information
 - Tell us more about your business
- Before creating an account:
Agree to the Terms of Use and the Privacy Statement

SAP Ariba Proposals and Questionnaire

Create account Create account and continue Cancel

First, create an SAP Ariba supplier account, then complete questionnaires required by RHI Magnesita GmbH - TEST.

Company information

* Indicates a required field

Company Name: * KR 2406 1

Country: * Germany [DEU]

Address: * Hauptstrasse

Line 2

Postal Code: * 12345

If your company has more than one office, enter the main office address. You can enter more addresses such as your shipping address, billing address or other addresses later in your company profile.

☒ I have read and agree to the [Terms of Use](#)

☒ I have read and agree to the [SAP Ariba Privacy Statement](#)

Create account and continue Cancel

ARIBA NETWORK

Duplicate check



- Ariba Network offers a duplicate check before the account is going to be created
 - View search results of potential duplicates
 - Click on „Continue Account Creation“ if there is no duplicate and you would like to continue

Review duplicate Account

We noticed that your company may already register an Ariba Network account, please review the match results below, then:

- You can log in the account you are associated with
- Or, you can view the profile and contact the account administrator from there
- Or, if there is no match, you can [Continue Account Creation](#) and we will progress your registration
- Or, you can [Go back to previous page](#)

SUPPLIER REGISTRATION QUESTIONNAIRE



- After the creation of the Ariba Network Account you will be forwarded to the Supplier Registration Questionnaire
- Fill out all required data fields (marked with *)
- To send the questionnaire click „Submit Entire Response“ at the bottom of the page

Ariba Sourcing Company Settings Kim KR 2406 1

[Go back to RHI Magnesita - TEST Dashboard](#) [Desktop File Sync](#)

Console Doc440848784 - Supplier registration questionnaire Time remaining: 29 days 23:15:19

Event Messages
Event Details
Response History
Response Team

Event Contents

- All Content
- 1 Supplier Information
- 2 Commercial Information

All Content

Name ↑

▼ 1 **Supplier Information**

1.1 Please enter your company's name with legal form

1.2 Company Name (extended)

★ Show More

Street: ⓘ House Number: ⓘ

Street 2: ⓘ

Submit Entire Response **Save draft** **Compose Message** **Excel Import**

SUCCESSFUL REGISTRATION WITH ARIBA NETWORK



- After successful registration with Ariba Network, you will receive an e-mail that welcomes you to the Ariba Commerce Cloud
- The current status of the Registration Questionnaire is shown on your Ariba Network Account

SAP Ariba

Welcome to the Ariba Commerce Cloud

Your registration process on the Ariba Commerce Cloud for KR 2406 1 is now complete.

Your organization's account ID: **AN01533842594-T**

Your username: test-kr2406_1@ap-solut.com

As the account administrator for this account, make sure to keep your username and password in a secure place. Do not share this information.

If you registered after receiving an invitation from an Ariba On Demand Sourcing buyer, you can now access and participate in the buyer's sourcing events. The Seller Collaboration Console provides a centralized location for you to manage all your Ariba On Demand Sourcing events and buyer relationships.

Registration Questionnaires			
Title	ID	End Time ↓	Status
▼ Status: Completed (1)			
Supplier registration questionnaire	Doc440848784	6/24/2020 11:20 AM	Pending Approval

SUCCESSFUL REGISTRATION WITH RHIM



- Receipt of an e-mail after the successful approval of RHIM
- Status *registered* is shown on your Ariba Network Account

RHI Magnesita - TEST

Hello Kim KR 2406 1,

Congratulations! Your supplier registration was approved.

Log in to the supplier portal to see if you need to complete any tasks or qualifications before you can start doing business with RHI Magnesita - TEST.

[Click Here](#)

Sincerely,
RHI Magnesita - TEST

Registration Questionnaires

Title	ID	End Time ↓	Status
▼ Status: Open (1)			
Supplier registration questionnaire	Doc440848784	6/24/2021 11:51 AM	Registered

SUPPLIER Qualification QUESTIONNAIRES



- After successful registration you will receive questionnaires for qualification
- You will receive an email message
- Please check sections Qualification Questionnaires & Questionnaires
- Fill out all required data fields (marked with *) in the questionnaires
- To send the questionnaire click „Submit Entire Response“ at the bottom of the page

Registration Questionnaires		
Title	ID	
▼ Status: Open (1)		
Supplier registration questionnaire	Doc432347472	
Qualification Questionnaires		
Title	ID	End Time ↓
▼ Status: Open (1)		
Supplier qualification questionnaire	Doc432427305	7/10/2020 2:13 PM
Questionnaires		
Title	ID	End Time ↓
▼ Status: Open (1)		
Certificates for Raw Materials in Brazil	Doc432367071	6/10/2020 2:36 PM

Doc432427305 - Supplier qualification questionnaire

All Content

Name 1

4.4 Do you have your own laboratory and a quality control system in place? Unspecified

▼ 5 General

5.1 Number of years in business

5.2 Number of locations

▼ 6 Company Key facts and figures

▼ 6.1 Headcount

6.1.1 Most recent year

▼ 6.2 Plants and facilities

6.2.1 Most recent year

▼ 6.3 Gross Revenue (in EUR)

6.3.1 Most recent year

▼ 6.4 Gross Sales (in MTD)

Submit Entire Response

Save draft

Compose Message

Excel Import

Get in touch

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